



## Apprenticeship Bursaries

### Establishment

- ◆ must have a full facility kitchen supervised by a journeyperson chef

### Applicant

- ◆ must be indentured as an apprentice (Cooking or Baking) within the CCFCC/NVICA region
- ◆ must be a junior member of CCFCC/NVICA. Each applicant will be evaluated on a simple point system as follows:
  - 5 points awarded for each CCFCC/NVICA meeting attended
  - 10 points awarded for volunteering for a fund-raising event
  - 10 points awarded for volunteering for a committee, or planning and event or workshop

The applicant(s) with the highest number of points will be awarded a bursary, however a minimum of 25 points will be required

### Application Process

- ◆ application form must be completed
- ◆ applicant will write a letter stating why they believe they should be chosen for the bursary, and their aspirations for the future
- ◆ applicant will provide a letter of character reference (not from a family member) attesting to the applicant's work ethics
- ◆ applicant will provide a letter of evaluation from an employer
- ◆ application are due by April 30

### Selection of Recipient

- ◆ CCFCC/NVICA shall appoint a committee formed of Active, Junior and Associate members each year to review the applications and decide upon the recipients(s)
- ◆ the committee's decision(s) shall be based on the above criteria, and are final

### Award of Bursary

- ◆ a cheque in the amount of the award will be presented at the CCFCC/NVICA installation dinner, usually held in June
- ◆ recipients are encouraged to attend the dinner



## BURSARY APPLICATION FORM

SENIOR SECONDARY, POST SECONDARY AND APPRENTICE APPLICANTS

### Personal Information

Name \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

Phone Number (250) \_\_\_\_\_

Junior member of CCFCC/NVICA Y  N

Signature \_\_\_\_\_

Are you currently working in the culinary field?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Scholastic Information

Name of school, institution, or employer \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

Phone Number (250) \_\_\_\_\_

\_\_\_\_\_

Name of instructor or supervising chef \_\_\_\_\_

\_\_\_\_\_

Courses being taken \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Circle level of Instruction or Apprenticeship

**LEVEL I**   **LEVEL II**   **LEVEL III**   or   **FIRST**   or   **SECOND**   year apprenticeship

**The following must be included with all applications. Application forms that are not fully completed will not be considered.**

- A personal letter, indicating why you should be chosen for the bursary, and your aspirations for the future
- Letter of character reference
- Students: letter of evaluation from instructor
- Apprentices: letter of evaluation from supervising chef

| OFFICE USE ONLY           |
|---------------------------|
| _____                     |
| Date application received |
| _____                     |
| Signature                 |
| _____                     |